Requesting SANS Securing the Human Accounts

Scope: CSCU	Revision Date: 8/28/2017
Approver: Information Security Program Office	Effective Date: 3/1/2015

Comprehensive Training: SANS Securing the Human Procedures:

1. Complete the SANS Account Request Spreadsheet.xlsx
2. Send the completed file from your institution email (i.e. do not send from a personal email account) to the CSCU IT Support Center (ServiceDesk@ct.edu).
3. Account creation may take up to 2 business days to be processed. When access is granted, an email is sent to the email address provided in the request.
4. For students, use their Office 365 email address; for staff members, use their official institution email address (i.e. do not request access for personal email addresses).
5. If an employee's information has changed please send an email to the CSCU IT Support Center (ServiceDesk@ct.edu) with the changed information.